
THIS DOCUMENT OVERRIDES ALL OTHER DOCUMENTATION WITH THE EXCEPTION OF ANY OTHER COMMENTS THAT MAY BE PRINTED ON OUR PURCHASE ORDER.

- The maximum weight per individual package delivered to Speedboard Assembly Services must not exceed 25 kg per package.
- All packages must be labelled with Quantity, Part number and Order number.
- All Components must be in the correct packaging with the Relevant ESD Labelling.
- All date coded Components or Components with a shelf life delivered to Speedboard Assembly services must be less than three years old or less if specified. Please seek prior consent before shipping any product that is older than three years old.
- We expect all components to be Leadfree (PB Free)/RoHS Compliant. Our part numbers starting with LFxxxxxx (LEADFREE) note this request. When a Component is required to be supplied Leaded our part numbers will begin LGxxxxxx. All paperwork and delivery note must specify that the part conforms to our requirements.
- All Speedboard purchase orders have the initials of the buyer preceding the PO numbers – this can be used to trace the originator of the Purchase Order. Please direct all communication and acknowledgements to the relevant buyer. All buyers note their email address on the Purchase Orders to assist with this communication.
- Please acknowledge directly to the buyer receipt of the purchase order ensuring that you confirm price, pack size, moq and leadtime of the device that has been ordered. For ease of reference, please ensure that our purchase order is noted on all communications.

The following Terms and Conditions will also be noted on our Purchase Orders:

1. Deliveries received later than 3 working days prior to month end will be processed in the following month. Should the buyer require delivery in the last 3 working days of a month, please ensure that you liaise with them to ensure it will be accepted and to ensure any invoice dated for that month's delivery will be accepted.
2. We expect our suppliers to check the manufacturer part number given does match the description on the purchase order. If you note an error or discrepancy, please bring this to the buyer's attention immediately before shipping any product.

END